NEW SICK LEAVE POLICY INSTITUTED

On January 3, 1958, the following Sick Leave and Leave of Absence policy became effective for Barnes Hospital employees. All employees are urged to acquaint themselves with the details of this policy since it outlines the conditions under which they are eligible for sick leave benefits.

Sick leave, when given, is for actual illness and is not earned time off. Full-time employees will be paid for time they are necessarily off duty because of illness with limitations as shown below:

Employees will not be paid for the first two days of an illness. Sick leave pay begins with the third consecutive day of any given illness. Individual exception to this may be made at the discretion of the department head, upon certification of an employee’s illness.

In order to qualify for sick leave, an employee’s immediate supervisor must be so notified on the first day of illness. Benefits will then commence on the third day. Failure to notify the immediate supervisor on the first day of illness will result in loss of benefits until the second day after notification.

Sick leave is not accumulative from year to year, and no payment will be made for unneeded sick leave.

An employee can be called upon to furnish a doctor’s statement certifying that illness requires time off from his regular duties. Inability to furnish such a statement upon request will cancel sick leave benefits.

Sick leave benefits and hospitalization do not begin until an employee has been on staff for six months. Sick leave for employees who have been on staff for more than six months but who have not yet completed the first calendar year of employment is at the discretion of the department head, but is not to exceed one-half of the annual benefits as stated below.

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CHAPLAIN HEADS NATIONAL ASSOCIATION

The Rev. Dr. George A. Bowles, Chaplain of Barnes and affiliated hospitals, was elected president of the Chaplains' Association of the American Protestant Hospital Association at its annual meeting in Chicago on February 14. This is the certified agency for professionally accredited hospital chaplains. Over 1,000 Protestant clergy are now employed in hospitals throughout the United States.

Chaplain Bowles has been on the staff at Barnes for over eight years, and is a member of the St. Louis Annual Conference. Before coming to Barnes he served nine years as the executive secretary of the Saint Louis Conference Board of Education. Previously he had been pastor of three Methodist churches in metropolitan Saint Louis.

Coming to Missouri from Texas, Chaplain Bowles studied at Southern Methodist University, receiving his A. B. degree in 1927 and his B. D. degree in 1930. Central College awarded him the honorary degree of Doctor of Divinity in 1952.

Chaplain Bowles was chairman of the chaplains' section of the National Association of Methodist Hospitals and Homes for 1954-55. Since 1952 he has been a member of the Association of Mental Hospital Chaplains.

NOTICE FOR EMPLOYEES WHO HAVE BLUE SHIELD

The St. Louis Blue Shield Plan added six new benefits effective February 1, and Certificate Riders providing for these additional benefits have been received.

Any employee who has Blue Shield coverage and desires one of these Riders to attach to their membership certificate may secure it from the Personnel Office.

(Continued on Page 5, Column 1)
January graduates of the Internship in Dietetics are: (left to right) Miss Dorothy Thomann, Miss Patricia Pope, Mrs. Eleanor Roller, and Mrs. Jeanne Redfern. Graduation exercise for the group was held in the Wohl Dining Room on January 30.

STAFF PHYSICIAN DIES IN AUTO WRECK

Dr. Doris Woolsey, Assistant Otolaryngologist on the staff of Barnes and affiliated hospitals, was killed in an automobile accident on February 13. She was returning home after driving her husband, Dr. Robert Woolsey, to Lambert Airport, when her car went off the highway and crashed into a tree. The accident occurred on Lindbergh Boulevard at 11:30 p.m.

Dr. Robert Woolsey, neurosurgeon and senior instructor in surgery at St. Louis University, had boarded a plane at 11:45 p.m. for West Palm Beach, Florida, on a business trip. He was notified of his wife's death at Louisville, Kentucky, and returned to St. Louis.

Dr. Woolsey shared offices with her husband at 6944 Chippewa Street. They had no children. She was a graduate of Duke University, and interned at City Hospital in Baltimore. She served an Assistant Residency in Otolaryngology at Barnes Hospital in 1948-49, was Voluntary Assistant for the year 1949-50, and was appointed Assistant Otolaryngologist effective July 1, 1950.
SICK LEAVE POLICY (Continued from Page 1)

If a recognized holiday occurs within the period of illness, this day will not be deducted from the sick leave to which the employee is entitled.

Abuse of the sick leave policy is sufficient reason for discharge of the offender, or a permanent loss of its benefits to the employee.

SCHEDULE OF SICK LEAVE ALLOWANCE

1. ONE-WEEK SICK LEAVE ALLOWANCE

(A) Employees working a 44-hour week who are entitled to one week's annual sick leave may receive no more than 44 hours' pay for time they are off sick.

(B) Employees working a 48-hour week who are entitled to one week's annual sick leave may receive no more than 48 hours' pay for time they are off sick.

2. TWO-WEEK SICK LEAVE ALLOWANCE

(A) Employees working a 40-hour week who are entitled to two weeks' annual sick leave may receive no more than 80 hours' pay for time they are off sick.

(B) Employees working a 44-hour week who are entitled to two weeks' annual sick leave may receive no more than 88 hours' pay for time they are off sick.

(C) Employees working a 48-hour week who are entitled to two weeks' annual sick leave may receive no more than 96 hours' pay for time they are off sick.

LEAVE OF ABSENCE

Leave of absence is not granted except for special circumstances when prior approval has been granted by the immediate supervisor and department head. Employees who are absent for three consecutive working days without approval of the department head and administration will be taken off staff.

Miss Elizabeth C. McIntosh, Associate Director of Nursing Education, has been appointed to the Missouri State Board of Nursing by Governor James T. Blair. She has been associated with the Barnes Hospital School of Nursing since the beginning of its organization.

Miss McIntosh is a graduate of the Philadelphia General Hospital School of Nursing. She received her A. B. degree from Scarritt College, her B. S. degree from the University of Pennsylvania, and her Master's Degree in Nursing from Western Reserve University.

Before coming to Barnes, Miss McIntosh served five years in China under the Board of the Methodist Church. She also served under the government in Thailand as a Nursing Education Consultant, sponsored by the Washington University program.

Miss McIntosh was born in Richmond, Va., and grew up in Louisville, Ky. She is now making her home at 8710 Florence Avenue, Brentwood.

THE GRAPEVINE (Continued from Page 2)

St. Louis on November 7.....Pearl of the Month is the question a flea asked his friend when the two fleas wanted to go downtown: "Shall we take a dog or walk?"

.....CHRISTINE CLAYTON, Nurse Assistant in the McMillan O. R., and Mr. Odell Straughter were married in St. Louis on January 25.....BEVERLY ANN SYKES, Housekeeping, has now been transferred to the Pharmacy.....WILLETTA J. WALLACE, McMillan Credit Office, became the bride of Marine Sgt. Howard D. Thorp on January 31 in East St. Louis.....The February 16th issue of HOSPITALS, the Journal of the American Hospital Association, has an excellent article written by Mr. RAYMOND R. GROSSMAN, Recreation Director. The lead photograph, with employees representing patients, portrays a dance on the roof of Renard Hospital. A number of employees will recognize themselves in the picture: WALTER SHATZ, JOHN KEPPLE, BROOKS GATTER-

(Continued on Page 8, Column 1)
PAULINE COFFEY, Nurse Assistant who will be remembered as Pauline Averyhard, returned January 22 and is working in Wohl.

LORETTA LEE and SHIRLEY CRIGER, mother and daughter team of Nurse Assistants, returned from the west coast and resumed their former duties on January 27.

WILLIAM HEIDRICH, Parking Lot Attendant who was formerly employed in the Housekeeping Department, returned January 20.

JEAN H. GANN, who resigned last June for major surgery, has now recovered. She resumed her former duties on January 27.

PATRICIA HAWKS, R.N., returned on January 26 to work part-time.

NAOMI R. LANE, Nurse Assistant who resigned in November because of the protracted illness of one of her children, returned February 1.

CAROLYN COTNER, Dietary Aide, resumed her former duties on January 24.

RUBY DELL MOORE, Nurse Assistant in Central Supply who resigned last June to have her baby, returned on February 3.

MARY EGGERS, who resigned last year for surgery, has recovered. She resumed her former duties as counterwoman on February 6.

GLORIA K. SULLIVAN, R.N., former Assistant Head Nurse in WohI, returned February 10 on a part-time basis.

VIRGINIA CHUNN, who resigned in December, resumed her former duties on February 10.

SHIRLEY DANNENMAIER, R.N., accepted a part-time job in the Barnes O.R. on January 24.

DELORES M. LOHMANN, R.N., is now working in the Maternity O.R. She will be remembered as Delores Schulze, former Assistant Head Nurse in Maternity.

Most of us have had the experience of knowing people who have lived rather cluttered lives. In a day in which there are so many things to bid for our interests, there is the possibility for any person to make the mistake of including more than one can handle to the best advantage. The possession of the things that have been created by the inventive minds of men may add greatly to our security and happiness, but a real sense of well-being depends upon human values that are familiar to all of us. Our ever-present problem rests in the blending of our attitudes toward possessions and principles.

It is surprising to discover the number of things we can get along without, and at the same time find happiness and reach satisfying goals. Many students who select professions requiring long years of study have to discover the truth of this way of life and live by it, or drop out along the way. Some of the rest of us have to face the same reality, for we find that life is not too cluttered by an unusual number of possessions.

We often have to teach ourselves that the simple values of life are best to live by, for these we can have. Friendship and a sense of tolerance might well top the list. A sense of duty and an awareness of beauty are always available. Kindness is priceless. These never clutter.

CARLEEN COWELL, Floor Secretary for four years before moving to California last summer, returned to St. Louis and resumed her employment at Barnes on February 11. Welcome Back!
Visiting the Medical Center on Boy Scout Citizenship Day, February 10, were: (left to right) David Hager, Troop 102, Robert Flynn, Troop 115, Ned C. Gold, Jr., Air Squadron 371, and Carl Berryman, Crew 122. In the second row are Dr. C. O. Vermillion, Associate Director, and Mr. William Anderson, Comptroller. The Scouts, all of whom hold the rank of Eagle, spent the morning touring the hospital group, and left at noon for a luncheon at Hotel Statler.

CITY EARNINGS TAX REFUND FOR EMPLOYEES

The St. Louis City Earnings Tax (1/2 of 1% of gross income) is an automatic deduction from the salaries and wages of all persons employed in the City of St. Louis. However, all persons employed in the city who pay any Federal or State Income Taxes at all can claim a refund of City Earnings Tax paid in the amount of 1/2 of 1% of the total Federal and State Income Taxes they paid for the year.

This means that if you paid $1,000 in Federal and State Income Taxes for 1957, you may file a claim with the City of St. Louis and obtain a refund of $5. A $5.50 tax will result in a $2.50 refund, etc. Blanks for filing for the refund can be obtained in the Personnel Office. All claims for 1957 refunds must be made on or before June 30, 1958.
THE GRAPEVINE (Continued from Page 5)

MAIER, JOAN STEWART, WILLIAM ANDERSON, VIRGINIA JACOBSMEYER, and others.....
ERNESTINE NAYLOR, Dietary, recently became Mrs. Willie Douglas Fields.....
ROSALIE ANN ALQUIST, R. N., and Mr. Richard P. Parsons were married in the First Baptist Church at Clay Center, Kansas on February 9. And that makes an even 10 for the number of employee marriages reported this month!

I wish to thank everyone for their kindness, also for the nice plants and gifts, while I was a patient in the hospital.

M. Ford
Housekeeping

Teamwork

BARNES HOSPITAL
600 South Kingshighway
St. Louis 10, Missouri