Proposal Snapshot Template

Project Title:

1. What do you think is an important curricular problem or issue?

2. Why do you think your curriculum problem/issue is important? How do you think your project will improve/impact student (or other level learner) learning?

3. How will you prove that your problem is important?
   a. What databases/resources will you use to search for other research/ or projects on your topic?
   b. What resources can you call upon for assistance locally? Elsewhere?
   c. How will you organize the citations you discover?
   d. Key notes/ important things specific to your project:

4. How will you know that a gap really exists? Which existing data can gather? Which local stakeholders or groups might you need to engage in this process? What do you need to know from them?

Adapted from the Carnegie Foundation for the Advancement of Teaching and Learning, June 2009
5. What methods will you use to gain their input/ opinion?

6. What kind of analysis will you do? Will you use qualitative analysis methods? Quantitative/ statistical methods? Will you need help with this analysis?

   a. Do you need more instruction? If so, in what area?

   b. Do you want to have a statistician/ qualitative researcher do the analysis for you? Are there resources for this?

7. Who will you work with to accomplish your goals over the next few months? Who will do what? How will you communicate? How will you hold each other accountable?

8. How will you make your work public? (begin thinking about this now)

9. What questions still remain?

10. What follow-up research or project do you hope to do based on this work?